

**Dulwich Hamlet Supporters' Trust**  
(Dulwich Hamlet Football Community Mutual Ltd)

**Board Meeting Minutes**

3 August, 2015, 7.00 pm

Venue – Football club boardroom, Champion Hill, London SE22.

**In attendance:** Jack Bagnall (JB), Alex Crane (AC), Andy Greig (AG), Duncan Hart (DH) Chair, Mel Hughes (MH), James Masini (JM), Mishi Morath (MM), Mark Panton (MP) Secretary; Isaac Parnell (IP), Dave Rogers (DR), Fiona Scurlock (FS).

1. **Apologies for absence:** Darren McCreery (DM), Jack Spearman (JS).
2. **Last meeting's Minutes:** Agree Minutes from 7 July, 2015 meeting.  
Minutes to be amended to include agreed role of MM and re-posted on website.  
**MP / DR**

**MAIN ITEMS BY OBJECTIVE**

**3. DHFC has a secure long-term home in East Dulwich:**

- 3.1 **Update on latest ground development plans from JM, including future meeting with Hadley.** JM and DM had attended meeting with AFL architects and Hadley. Some revisions to ground structure were proposed and discussed. Trust support for the ground proposals was also discussed. A further meeting has been scheduled between Hadley, the Trust and Supporters Direct to progress these issues on 20 August (TBC). The planning application that involves ground redevelopment is likely to be submitted later this year.

**DM/JM**

- 3.2 **Draft Memorandum of Understanding.** This matter was discussed under item 4.3.

**4. DHFC has an ownership model that involves supporters/community either fully or partly:**

- 4.1 **Duncan Hart update on Governance and Vision model for supporter owned club.** FS will provide amendments to ownership structure section. The document will then be put up on the website for further discussions and DH will arrange a further meeting for supporters.

**FS / DH**

- 4.2 **Isaac Parnell update on Business Plan for supporter owned club, including financial information and NDAs.** Further meeting to be arranged with Hadley and other stakeholders.

IP / FS

- 4.3 **Report from Supporter Ownership group, including Memorandum of Understanding.** Need to progress this item in advance of the proposed meeting with Hadley and Supporters Direct on 20 August (TBC). Any further comments from board members on the draft MoU should be added by 10 August. This is with a view to sending the document to Hadley well in advance of the proposed meeting.

MP / FS / All

- 4.4 **Co-option of Board members.** It was proposed and agreed to co-opt Matt Purser. He has skill-set around business planning that will be important for the Trust in the coming months. DH to inform Matt Purser.

DH

**5. DHFC as a transparent and well run football club:**

- 5.1 **Update on joint issues with the Football Committee.** DH met with Jack Payne and Martin Eede and sent an email to them to confirm the DHST position on the proposed ground development.

- 5.2 **Latest DHST public communication points.** *(DM, in discussion with FS to consider if 20 December statement needs to be updated).* Due to time constraints this matter was deferred until the next meeting.

**6. DHFC has a growing Supporters Trust that communicates regularly with its members:**

- 6.1 **Adoption of Supporters Direct model policies (as amended by the DHST Board) on: Elections, Board Meetings, General Meetings, Board Membership and Conduct, and Disciplinary Policy.** The Board voted to adopt all 5 of the policies as amended. In addition, the Board will review and consider adopting a complaints procedure linked to the above policies.

MP / FS

- 6.2 **Merchandise, including Trust Mega Shed:**

- 6.2.1 **Changes to Mega Shed, including possible change/movement of Mega Shed or using a converted container.** MH presented proposals with a detailed schedule and will email Hadley to further discuss. A Merchandise Group

involving MH, IP, DR, AC and AG will work to progress these ideas.

**MH**

**6.2.2 New merchandise ideas and involvement of football club**

MH presented a detailed package of proposals and further decisions on purchases are to be made by email.

**MH**

**6.2.3 Running of Mega-shed and on-line merchandise** MH and DR are progressing with further meetings organised. MH was thanked by the Board for the amazing amount of research and work she has carried out on all of the merchandising issues.

**MH**

**6.2.4 Purchase of Paypal machine** (*JB to include in response to Hadley*). Agreed by Hadley to accept reduced payment of 2 ½ % once machine is purchased.

**DR**

**6.3 DHST annual review of Objectives.** This is now on the website and was included by Supporters Direct in their monthly news update, which included a link to the Trust website.

**6.4 DHST draft accounts, y/e 2014.** IP to meet with Edie Muraszko for handover briefing. Once agreed they can be made available on the website.

**IP**

**6.5 100 Club objectives and use of funds** Issues over registration needs to be urgently resolved.

**FS / IP**

**6.6 Items arising from Supporters Direct Members Day on 17 July, including potential grant application** (<http://www.thepowertochange.org.uk/>), valuing the work of DHST. Deferred until the next meeting

**MP**

**6.7 Finalising Trust advert for programme.** DR is working on this item

**DR**

**6.8 Updating Trust website.** DR is working on this item.

**DR**

**7 DHFC has strong links with its surrounding community:**

- 7.1 **On-going communications with local councillors, including invites to attend future home games** (*AC will get up to speed with current situation and discuss further with Jonathan Hunt*). Deferred to next meeting.
- 7.2 **De-brief on Lambeth Country Show 2015.** Deferred to next meeting.
- 7.3 **FARE, possible further funding opportunity.** JS will lead and consider whether to make an application, perhaps linked to activities being organised by the Football Committee.  
**JS**
- 7.4 **Black History Month – update on bid to Southwark Council for funding, DH.** (*JS has spoken with a local black historian who is interested in collaborating with a project. MM stated that the Football Club is also interested in involvement*). Will discuss in more detail at next Board meeting.  
**JS / MM**
- 7.5 **Kit Amnesty Day.** The Football Club will support this idea through a fixture a little later in the season as there are a number of events that have already been set up.  
**JS / MM / MP**
- 7.6 **Distribution of leaflets.** Board members took DHFC/DHST leaflets for handing out to shops and pubs in their local areas.  
**All**

## **8 AOB**

**Fixture posters.** To be discussed by email.

**Next meeting:** 7 or 9 September TBC