

Dulwich Hamlet Supporters' Trust
(Dulwich Hamlet Football Community Mutual Ltd)

Board Meeting Minutes

7.00 pm, 25 February, 2016

Venue – Football club boardroom, Champion Hill, London SE22.

In attendance: Jack Bagnall (JB), Alex Crane (AC), Andy Greig (AG), Duncan Hart (DH) Chair, Mel Hughes (MH), James Masini (JM), Darren McCreery (DM) Vice-Chair, Mishi Morath (MM), Mark Panton (MP) Secretary, Isaac Parnell (IP) Treasurer, Matt Purser (MPu) part only, Dave Rogers (DR), Fiona Scurlock (FS), Jack Spearman (JS)

1. **Apologies for absence:** None
2. **Last meeting's Minutes:** The Minutes from the last meeting on 21 January 2016 have already been uploaded to the website and therefore have been agreed. No objections were raised.

MAIN ITEMS BY OBJECTIVE

3. DHFC has a secure long-term home in East Dulwich:

- 3.1 **Update on latest ground development plans.** JM met with Matt Rimmer (HPG) this week. The planning application to Southwark Council for the new ground is now likely to be submitted in the spring, with statutory consultations in the following months. Internal arrangements that were raised by AFL Architects, JM and DM with HPG will be dealt with in more detailed plans. Following queries, Hadley and Farrell's have confirmed that there will be covers behind the goals for supporters and these should have been included in the current plans. Discussions are on-going about the length of lease given to the club for the ground.

JM

Additional item, poll of members: Matt Rimmer is aware of the Trust timescale of 6 weeks and the information that is required before DHST can poll members.

DM

4. DHFC has an ownership model that involves supporters/community either fully or partly:

- 4.1 IP and Matt Purser update on Business Plan for supporter owned club, including financial information and NDAs.** (MPu joined by telephone). MPu has received some figures from last year from Hadley property Group for the Football Club, season 2014 – 2015, which will help with developing a business plan for a fan-owned club. GLL's business plan has also been reviewed for the leisure facility, and discussions will continue to work out the detail. Discussions have also taken place with Matt Rimmer, Liam Hickey (on behalf of the Football Committee) and Gavin Rose on the future business plan. A further meeting will take place w/c 29.02.16. Following this meeting MPu may then be able to provide some written details to the Trust Board.

MPu

Additional item, MOU: This document should be signed and published on the website with a short article after confirming with HPG.

DH / JB

- 4.2 Updates from Supporter Ownership group. Valuing the work of DHST.** DR and JB to continue to collate work of the Trust and upload onto the website.

DR / JB

5. DHFC as a transparent and well run football club:

- 5.1 Update on joint issues with the Football Committee.** Issue of banning of bringing own alcohol into the ground was discussed. Linked to this, discussion should take place with bar management about pricing of all drinks and the way in which the bar handles growing attendances more effectively.

AG / DH

6. DHFC has a growing Supporters Trust that communicates regularly with its members:

- 6.1 Merchandise, including Trust Mega Shed:**

- 6.1.1 Change from Mega Shed to Mega Container.** Significant progress has been made. Assembly of the furnishings is likely to be completed within the next two weeks. Opening likely to be by the end of March. AC has done a huge amount of work on this project, assisted by supporters, Joe Kensington, Paul Osman and Gaird Wray. This was acknowledged and AC was thanked by the Board for all his work.

AC

6.1.2 **New merchandise ideas and involvement of football club + Running of Mega-shed and on-line merchandise.**

MH is researching children's merchandise with a view to having some available for when the Mega Container opens up.

MH discussed an Electronic Point of sale Operating system and is researching the costs of this option.

MH

Pink and blue Fairtrade footballs can now be sold. Details need to be finalised with Matt Rimmer. These will be sold with all profits going to a local charity.

MH

Changes to the website should be completed within the next week. FS confirmed that the new account manager from Purple has been helpful.

FS / MH

6.1.3 **Replica shirts.** Still awaiting date for further replica shirts to arrive. Larger sizes currently in stock.

MH

6.2 **100 Club registration, objectives, use of funds and potential meeting of members in early 2016.** IP and MPu finalising details to arrange a meeting for all members. MP and FS to assist with any relevant information. .

IP / MPu / FS / MP

6.3 **Updating Trust website.** This has been updated, apart from the FAQ section due to technical issues. DR to resolve with JB.

JB / DR

6.4 **Membership renewal – recruitment drive needed.** Media campaign to continue and campaign at the ground to start on 19 March v Burgess Hill. DR to design flyer and DH to arrange with Flyeralarm for it to be printed.

DR / JB / All

6.5 **Position of Secretary of DHST.** MP informed the Board that he would step down from the position of Secretary after this year's AGM. [Chair's edit] MP has provided 4 ½ years exemplary service to the Trust, and has been a major reason DHST has grown into a strong example of a democratic and transparent Trust. His calm and

even-handed management will be very much missed. MP was thanked by the Board for his outstanding contribution to the success of DHST. Discussions to continue at next Board meeting on a process to appoint a new Secretary.

MP / All

- 6.6 **Planning for AGM 2016. Proposed date of 4 July.** This would mean that a call for nominations for new candidates to stand for Board membership would be sent out on 16 May.

MP to draft email to Board members on rules on standing for election / re-election. All existing Board members to confirm their personal positions on continuing or resigning at the next Board meeting.

MP / All

- 6.7 **Southwark Civic Awards.** JB to consider draft ideas. Closing date is 19 March.

JB

- 6.8 Southwark EnviroGrant scheme. Re-cycling bins, cleaning equipment and enhancements to the Mega Container were put forward as possible ideas as part of a bid for a grant from this scheme. AC will consider these ideas further. Closing date for application is 30 April.

AC

7. DHFC has strong links with its surrounding community:

- 7.1 **On-going communications with local councillors / stakeholders.** AC and DM met with Jonathan Coe, Chair of Friends of Green Dale and FoG member Guy Haslam

- 7.2 **FARE.** JS working on article and publicity for the game on 2 March v FC Assyria

JS

- 7.3 **Calais Collection.** Information on website to be updated.

DR

- 7.4 **The Trust is working with the Football Club Committee on plans for community initiatives for rest of the season.**

7.4.1 Free tickets for schools. On-going.

7.4.2 Kit Amnesty Day. 19 March v Burgess Hill. Need to publicise on social media, two weeks before the game.

JB / DR / MM

7.4.3 Refugee Fund Raiser and Awareness game on 2 March v FC Assyria. DHST agreed to be match-ball sponsors at cost of £35. Trust to support and promote through media contacts. JS to draft articles for the programme on DHST and Calais Collection. Media contacts to be used to promote the game [Now on 9 March].

JS / JB / DH / MM

MM

7.5 Southwark Neighbourhood Fund. Application made by AC. Results announced in March.

8 Trust governance and miscellaneous items

- 8.1 Declaration of Expenses.** Emailed to all Board members in advance by IP and agreed by the Board.
- 8.2** Next Board meeting date: 17 March

9. AOB

9.1 Dulwich Fair on Goose Green, 8 May. Deadline to apply is 1 April. MM to make proposal on managing the event to next Board meeting.

MM

9.25 END