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## **NOTICE - ANNUAL GENERAL MEETING 21st JULY 2020**

**7.00 pm. Meeting to be held by Zoom (details to follow)**

DHST's Annual General Meeting (AGM) will take place on **21st July 2020 at 7.00pm. Given COVID-19, the meeting will be held virtually, via Zoom.** (We are advised by the Football Supporters' Association that the use of remote dial-in technology is acceptable, as the Corporate Insolvency and Governance Bill 2020 is expected to confirm when it becomes law.)

All DHST members are welcome, eligible and encouraged to attend.

The meeting will deal with the business given below.

### **AGENDA**

- 1. APOLOGIES**
- 2. MINUTES FROM LAST MEETING**
- 3. CHAIR'S REPORT**
- 4. TREASURER'S REPORT**
- 5. SECRETARY'S REPORT**
- 6. QUESTIONS AND ANSWERS**
- 7. RESOLUTIONS**
- 8. ELECTION OF NEW BOARD – RESULTS**

DHST intends also to hold a **Special General Meeting (SGM)** immediately after the conclusion of the AGM.

The purpose of the SGM will be to vote on the proposed adoption of a revised version of the DHST Constitution (or Rules). The proposed new Constitution is currently being reviewed by the Football Supporters' Association, and will (if adopted) be lodged with the Financial Conduct Authority. We will circulate the Constitution to all members as soon as review is complete, along with notes on the reasons for change. If circulation is so delayed that members have insufficient time to review the document, the SGM will be deferred to a later date.

### **Election of Members of the DHST Board**

The current members of the DHST Board (along with their most recent date of election, co-option or appointment) are :

**Liam Ball (Treasurer)** *elected (2019)*

**Duncan Chapman** *elected (2017)*

**Michelle Chapman** *elected (2018)*

**Paul Griffin** *elected (2018)*

**Mel Hughes (Joint Deputy Chair)** *elected (2018)*

**Arec Koundarjian** *elected (2019)*

**Alex de Jongh (Joint Chair)** *elected (2019)*

**Mark McGann** *elected (2018)*

**Nick Pittaway** *elected (2017)*

**Alex Smith (Joint Deputy Chair)** *elected (2018)*

**Mark Scoltock (Joint Chair)** *elected (2019)*

**Peter Wright** *co-opted (2020)*

**Philip Mitchell (Secretary)** – *appointed (2019).*

The DHST Board Membership and Conduct Policy states that any member who has served for 3 years must resign, and may stand for election if they wish to serve again on the board. Co-opted members serve until the AGM, and may then (if they wish to continue to serve) either stand for election to the Board or seek a further period of co-option. The appointment of a Secretary for the next period will be considered by the new Board once formed.

At least one-third of the elected positions on the Board must be made available in the election which precedes the AGM. If the total of the resignations required above and any other resignations from the Board does not create the required number of vacancies, then, additionally, those elected Board members who have served the longest at the date of the AGM each year will be required to resign in sufficient numbers to make the defined number of vacancies available.

This year, Paul Griffin has decided to resign from the Board with effect from the 2020 AGM. Nick Pittaway and Duncan Chapman will resign at the end of their three year period of service, and are entitled to seek re-election.

As a fourth resignation is required (see above) a ballot was held among the four current Board members (other than Paul Griffin) who were elected in 2018. The result of the ballot is that Michelle Chapman will also resign (and is entitled to seek re-election).

As a co-opted member, Peter Wright will resign from the Board with effect from the 2020 AGM, and may choose to seek election, or to seek a further period of co-option.

The Board thanks all resigning members for their hard work and dedication.

The remaining Board members (Liam Ball, Alex de Jongh, Mel Hughes, Arec Koundarjian, Mark McGann, Mark Scoltock and Alex Smith) will remain on the Trust Board for 2020/2021.

**DHST is therefore inviting nominations for an Election to fill four vacant slots on the Trust Board, in accordance with the information below.**

The results of the election will be announced at the AGM. Once elected, the Board will have the power to co-opt further members to ensure there is effective representation for various community groups and DHST has the skills and experience it needs to operate effectively.

### **Who can stand for election?**

Any paid up member of DHST may stand for election as long as he/she:

- *is over 18*
- *has not been convicted of an indictable offence (other than a spent conviction as defined by the Rehabilitation of Offenders Act 1974)*
- *is not subject to a bankruptcy order, and does not have in place a composition with creditors*
- *is not subject to a disqualification order under the Company Directors Disqualification Act 1986*
- *is willing to abide by any rules for the conduct of the election, and*
- *if elected, is willing to sign-up to the Board Membership and Conduct Policy found on our website.*

**The Board needs people with a range of skills and backgrounds who support the aims of DHST. The work will be unpaid, but rewarding, as it will hopefully both ensure the sustainability and well-being of the football club that we all support and increase supporter influence on the Club.**

### **How do I stand for election?**

To stand you will need to complete the "Nomination Form" overleaf and be supported by 2 other members of DHST. (Any member, other than those managing the Election process, can support the nomination of as many candidates as they wish. Candidates may wish to check to check before submitting their Nomination Forms that their supporters are both current members - please email such requests to [dhstelection2020@btinternet.com](mailto:dhstelection2020@btinternet.com))

You will also be required to write a personal statement of no more than 600 words in support of your candidature; this statement will then be issued with the ballot papers.

**If you are thinking of standing for election to the DHST Board, you may find it useful to examine the Rules, Policies and other documents held on the Trust website at <http://dhst.org.uk>**

**It is important that all candidates recognise that Board members, in addition to attending monthly meetings, must take on continuing roles reflecting their skills, and/or carry out specific tasks as agreed within the Board. Note in particular that each Board member is expected to volunteer to work in the DHST Shop on at least four occasions per season, as well as to represent the Trust at local functions such as fairs.**

**Candidates should also feel free to consult any Board member who is not eligible to be a candidate in this election for advice on Board membership.**

**If you'd like to arrange a chat with a current Board member, we would be very pleased to hear from you - please email us at [info@dhst.org.uk](mailto:info@dhst.org.uk)**

### **Who can vote?**

All paid-up DHST members aged 18 and over who have joined the Trust by 26th June 2020 are entitled to vote. The Trust is a democratic organisation and every member has one vote irrespective of how much they have contributed to the Trust.

**Please check that your membership is up to date (via [info@dhst.org.uk](mailto:info@dhst.org.uk)), and renew before 26th June if it has lapsed - the fact that you have received this announcement does not necessarily mean that your membership is current. Note that if someone who is not a current member receives a ballot paper in error, their vote will not be counted.**

**Please use your vote.**

### **The election process**

- **19th June 2020 at 23:59** - closing date for completed nomination papers to be returned by email to [dhstelection2020@btinternet.com](mailto:dhstelection2020@btinternet.com) or by post to DHST Elections, c/o 2 Piermont Green, London, SE22 0LP.
- **26th June 2020** – If the number of members standing for election is more than the number of positions available, ballot papers with written statements will be emailed/posted to members. (We will use email in preference to post for members for whom we hold email addresses.)
- **14th July 2020 at 23:59** - Deadline for ballot papers to be returned to DHST Elections, c/o 2 Piermont Green, London, SE22 0LP or emailed to [dhstelection2020@btinternet.com](mailto:dhstelection2020@btinternet.com)
- **20th July 2019** – Complete counting ballot papers.
- **21st July 2019** - AGM to be held -result of election announced.

**Note that if fewer than five eligible candidates are nominated, no ballot will be held and all the nominees will be elected.**

**Philip Mitchell**

**Secretary**

**Dulwich Hamlet Supporters' Trust**



## NOMINATION FORM FOR DHST BOARD

Candidate Name: .....

Candidate Address: .....

Candidate Email Address .....

- *I am a DHST member and my membership is up to date*
- *I am over 18*
- *I agree to be nominated for an elected place on the DHST Board, and agree to be bound by the provisions of the DHST Constitution and associated policies*
- *I have not been convicted of any indictable offence (other than a spent conviction as defined by the Rehabilitation of Offenders Act 1974)*
- *I am not subject to a bankruptcy order, nor do I have in place a composition with creditors*
- *I am not subject to a disqualification order under the Company Directors Disqualification Act 1986.*

Signed: ..... Date: .....

## SPONSORS

	DHST Member's name and address	Signed	Date
1.			
2.			

- Members may sponsor as many candidates as they wish.
- All sections must be completed for the nomination to be valid.
- Using no more than 600 words, please explain a little more about yourself and what you would bring to the Board of DHST and send by email with this form to [dhstelection2020@btinternet.com](mailto:dhstelection2020@btinternet.com) or posting to DHST Elections, c/o 2 Piermont Green, London SE22 0LP. You may wish to attach a photograph to help voters to recognise you, but this is not a requirement.