



## **Board Meeting Minutes**

**7.00 pm, Tuesday 31st August 2021**

**Venue: Hybrid - Champion Hill Board Room & Online (Google Meet)**

**Attending:** Alex de Jongh (AdJ), Mark Scoltock (MS) (Chair), Philip Mitchell (PM) (Secretary), Tim Scott (TS), Sam Steele (SS), Adam Haxell (AH), Laura Stoker (LS) (part-time), Mel Hughes (MH) (part-time), Liam Ball (LB), James Dinsdale (JD) (part-time)

### **1. Apologies for absence**

Duncan Chapman (DC), Gen Williams (GW), Sarah Ponsford (SP)

### **2. Purpose of meeting**

This meeting was added to the monthly schedule primarily in order to discuss key Board appointments for the year and to identify people who can assist in the Club in certain roles. Previous minutes and actions were not discussed, and will be reviewed at the next (September 21st) meeting.

### **3. Trust Officers 2021/2022**

TS was appointed Chair, to be supported by two Joint Vice-Chairs.

The Board agreed that it would be preferable if one of the Joint Vice-Chairs were female, but as none of the female Board members were present at the time of this discussion a temporary arrangement was reached.

AdJ and MS were appointed Joint Vice-Chairs pro-tem. PM will contact the three female Board members to check whether any of them would be happy to take the role. If one is prepared to do this, either AdJ or MS will step down

**ACTION 3.1 - PM to discuss Vice-Chair role with GW, SP and LS**

#### **4. Trust Nominee Directors of DHFC**

DC and MH are current nominee Directors.

MS has also been nominated by the Trust but may not yet have been formally registered as a Director.

It is likely that the Club might be interested to accept further Director nominations from the Trust, but only if the Club Board grows in size. The Trust Board nevertheless discussed areas in which the Trust might be able to help the Club without nominating Directors, by identifying representatives of the Trust who could help in particular roles. The Board agreed that it needs to know more about the areas in which the Club would benefit from such help.

**ACTION 4.1 - MS to ask BC for more information about areas in which the Club needs help**

#### **5. Developing the Trust for Club Ownership**

PM had issued a slide pack on actions required if the Trust is to prepare for a stronger role in Club ownership. The document identifies a number of areas for more detailed work. PM will arrange assignment of these areas to Trust Board members so that the work is progressed.

**ACTION 5.1 - PM to assign areas of Trust development planning**

#### **6. Potential Co-Optees**

A work colleague of ex-Board member Nick Pittaway met TS on Saturday. He is skilled in strategic partnerships and keen to get involved.

LB will continue discussions with a further candidate, who might become Treasurer, allowing LB to take on merchandising.

**ACTION 6.1 - All to conclude co-option proposals**

#### **7. Documentary**

The Board agreed that we need more information from BC on the documentary and on Peter Crouch's role before the Trust can take a view on the proposals and/or perhaps contact members.

The Board agreed that a two-week window would be required for any sensible consultation. Such time may not be available if decisions become urgent.

## **8. Miscellaneous**

The Board agreed to pay a retainer to Liam Asman for the use of Club photographs during the season.

The Board agreed to fund chairs for ballboys to use during matches, so that fans' sightlines are not obstructed.

Discussion of the design of the year's calendar will start soon.

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**Date of Next Meeting: 21st September 2021 at 19:00**

**Meeting closed at 20:00**

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