



Board Meeting Minutes

7.00 pm, Thursday 17th February 2022

Venue: Online (Google Meet) & DHFC

Attending: Tim Scott (TS) (Chair), Alex de Jongh (AdJ), Mark Scoltock (MS), Philip Mitchell (PM) (Secretary), Sam Steele (SS), Adam Haxell (AH), Laura Stoker (LS), Gen Williams (GW), Matt Reynolds (MR), Mel Hughes (MH), Liam Ball (LB), James Dinsdale (JD) (part-time)

A. INTRODUCTION

A1. Apologies for absence

Sarah Ponsford (SP)

A2. Minutes of previous Board meetings

The minutes of the meeting of 18th January 2022 were accepted.

A3. Conflicts of Interest

None were recorded.

B. MAIN TOPICS

B1. Community sub-group

(The group had submitted a monthly report in accordance with the Board's reporting policy.)

Winning competition scarf designs should be available in mid-March.

Action CONTINUES

ACTION 2201-B1.1 - SS/SP to produce scarves from winning competition designs

TS has discussed the idea of putting flyers in shop with the Club's poster people, and agreed not to pursue the idea.

Action CLOSED. (Action 2111-C4.1)

SP is progressing the Diversity Plan with MH and other club representatives.

Action CONTINUES

ACTION 2109-9.3.4 - SP/MH to progress Diversity plan with Club

The Club have shown support for the idea of backing the White Ribbon initiative - progress is now the responsibility of the Club. The Trust's action (2109-9.3.2) was closed last month.

The Club is also considering signing up to several other initiatives of this nature. The Trust may be able to help with considering which to adopt, and with the management of the process after adoption.

A Football v Transphobia game is scheduled for the evening of March 31st. Trust Board members are encouraged to volunteer for various roles on the night. The Board will arrange a membership table.

ACTION 2202-B1.1 Promote Football v Transphobia game (*Responsibility to be allocated*)

B2. AGM

PM has produced a draft announcement for this year's AGM. This was provisionally approved, and will be issued (updated as necessary) in April. The date will be announced on the website now.

Action CLOSED. (Action 2201-B2.1)

All Board members should start to consider who would be good candidates for the election and encourage them to stand. The conclusions of the skills audit will help in this respect.

ACTION 2202-B2.1 All to identify and encourage candidates for the election.

AH, MH and GW were appointed to the Election Management Group.

PM will invite Mark Doidge to be the external member.

ACTION 2202-B2.2 PM to ask M Doidge to serve on the EMG.

C. MONTHLY TOPICS

C1. Finance update

Finance Overview

(The Treasurer had submitted a monthly report in accordance with the Board's reporting policy.)

The Trust has received a very generous bequest. The Board agreed to reserve this until a suitable purpose is found.

100 Club

(The Secretary had submitted a monthly report in accordance with the Board's reporting policy.)

The Board approved GW's suggestion that 100 Club promotion would be helped if we announced that one month's draw would be held in the Champion Hill bar after a Saturday match. This would work better once the weather has improved.

ACTION 2202-C1.1 PM/GW to schedule, arrange and promote 100 Club draw in bar

The Board also approved the suggestion that additional non-cash prizes (e.g. signed shirts) can be offered when available.

ACTION 2202-C1.2 PM/GW to source and offer additional non-cash 100 Club prizes

100 Club forms will also be handed out in the shop and to departing fans,

C2. Membership Engagement Update

Membership Review

Slow growth in membership continues.

Action CONTINUES

ACTION 2201-C2.1 - SS to plan the use of shirts as joining incentives

Travel

Nothing to report. Actions on Travel have been deferred.

Action CONTINUES.

ACTION 2109-9.2.1 - TS/GW to trial publication of travel information

Action CONTINUES.

ACTION 2109-9.2.2 - TS/GW to consider other ways of helping with travel

C3. Merchandising update

(The group had submitted a monthly report in accordance with the Board's reporting policy.)

People running the shop are encouraged to tidy up, clean up, and charge the iPads.

Action CONTINUES

ACTION 2201-C3.1 - SP to investigate potential pink and blue canine couture options

The Board agreed a proposal to implement a Megacontainer discount for Board members and volunteers. The intention is to reflect the considerable time given to the Trust by the members and mirror practice elsewhere.

C4. Board Membership

Positions and Roles

SS & LS have interviewed several Board members for their skills audit. The process continues. MH has been interviewed, and found the experience very valuable.

Action CONTINUES

ACTION 2201-C4.1 - SS/LS to conduct skills audit

Co-Option

Nothing to report

Development of Trust Capabilities

The action to arrange a Board strategy away day was deferred until the March meeting.

Action CONTINUES

ACTION 2201-C6.1 - TS/SP/GW/LS to arrange a Trust Board strategy day

We will update the Trust development slide pack in the light of the results of the strategy day and the skills audit.

Action CONTINUES

ACTION 2109-7.5.1 - PM, TS and Adj will advance Trust development slide pack

C5. DHFC Operations

Report on Club Board Meetings

(The nominee Directors had submitted a monthly report in accordance with the Board's reporting policy.)

Southwark Health and Safety visit was successful.

Issues for Next Club Board Meeting

The actions below have been deferred. They are likely to become more relevant when the Club's plans for the future and the Trust's development plans are better understood.

Action CONTINUES.

ACTION 2109-6.2.1 - MH to will ask BC what skills are particularly needed by DHFC at present

Action CONTINUES.

ACTION 2109-6.2.2 - MH to will ask Club Board which facilities the Trust could fund

C6. Relationship with Club

Trust's Shareholding, Club ownership, and financial status

The Board agreed to invest of the order of £30-35K in further shares if (as expected) we are invited to do so in the near future.

ACTION 2202-C6.1 - MS to progress investment in shares

The Board also agreed to support the Club in donating a small shareholding to Jack Payne.

ACTION 2202-C6.2 - MS to progress procurement of shares for Chairman

Seats on Club Board and Positions on Club Committees

No changes to report - MH and MS remain in post.

ACTION 2202-C6.3 - MS to consider and (hopefully) confirm acceptance of Nominee Director's ToR

Discovery TV Programme

Coming filming request gives an opportunity to have the Trust featured in the programme.

ACTION 2201-C6.2 - MS/MH will investigate how the Trust can be covered in TV series and arrange an interview

D. OTHER PERIODICAL TOPICS

None this month.

E. ACTIONS FROM PREVIOUS MONTHS' MINUTES (where not covered elsewhere)

Action to determine how to mark DC's contribution has been closed as will be covered elsewhere.

Action CLOSED. (Action 2110-B1.1)

Rewards for volunteers have been implemented.

Action CLOSED. (Action 2111-D3.1)

F. ANY OTHER BUSINESS AND DATE OF NEXT MEETING

Any Other Business

Google are going to charge us for services which were previously free. The Board agreed to pay for a smaller number of accounts than previously.

G. OTHER REPORTS

The following groups had also submitted a monthly report in accordance with the Board's reporting policy:

- Communications

Date of Next Meeting: Wednesday 16th March 2022 at 19:30

(Meetings after March, with the exception of the AGM, will move to Thursdays)

Meeting closed at 21:33
