



Board Meeting Minutes

7.30 pm, Thursday 16th June 2022

Venue: Online (Google Meet) & DHFC

Attending: Tim Scott (TS) (Chair), Alex de Jongh (AdJ), Philip Mitchell (PM) (Secretary), Sam Steele (SS), Laura Stoker (LS), Matt Reynolds (MR), Mel Hughes (MH), Adam Haxell (AH), Liam Ball (LB), Gen Williams (GW)

A. INTRODUCTION

A1. Apologies for absence

Sarah Ponsford (SP), Mark Scoltock (MS), , James Dinsdale (JD)

A2. Minutes of previous Board meetings

The minutes of the meeting of 19th May 2022 were accepted.

A3. Conflicts of Interest

None were recorded.

B. MAIN TOPICS

B1. Relationship with Club

Trust's Shareholding, Club ownership, and financial status

All to comment on BC's 3 Year Plan to MH, MS and TS.

ACTION 2205-B1.1 All to comment on BC's 3 Year Plan

LS arranged a session to discuss the Plan rolled into the social gathering she is already arranging).

Action **CLOSED** (Action 2204-B1.1)

Action **CONTINUES**

ACTION 2204-B1.2 All to offer ideas re an increase in the Trust's role

TS will arrange a meeting with BC to discuss how the Trust can help.

ACTION 2206-B1.1 TS to arrange meeting with BC

Seats on Club Board and Positions on Club Committees

MH and MS each remain in place.

B2. AGM and Election

Election nominations have closed. We have been very successful, in that we have attracted eleven very promising candidates.

Action **CLOSED** (Action 2202-B2.1)

TS has begun the presentation slide pack for the AGM. BC has agreed to do a Q&A.

Action **CONTINUES** (amended from 2205-B2.1)

ACTION 2205-B2.1 TS, LB, MR, PM to complete slide pack

B3. Data Controller

PM has notified AH's appointment and our changed address to the ICO

Action **CLOSED** (Action 2205-B3.1)

C. MONTHLY TOPICS

C1. Finance update

Finance Overview

(The Treasurer had submitted a monthly report in accordance with the Board's reporting policy.)

No further comments.

100 Club

(The Secretary had submitted a monthly report in accordance with the Board's reporting policy.)

Action **CONTINUES**

ACTION 2202-C1.1 PM/GW to return to plan for a 100 Club draw in the bar in time for a pre-season match, potentially on July 16th

Action **CONTINUES**

ACTION 2202-C1.2 PM/GW to source and offer additional non-cash 100 Club prizes

Action **CONTINUES**

ACTION 2203-C1.1 GW to discuss promoting 100 Club via radio

C2. Membership Engagement Update

Membership Review

Action **CONTINUES.**

ACTION 2109-9.1.1 - SS will implement Direct Debit payment of membership by season end

Action **CONTINUES**

ACTION 2204-F1.1 SS to implement digital membership cards

MH is arranging to promote the Trust to season ticket holders

Action **CLOSED** (Action 2205-C2.1

At the AGM, signed shirts from last season will be allocated to volunteers on the basis of a random draw. This will be publicised.

C3. Merchandising update

(The group had submitted a monthly report in accordance with the Board's reporting policy.)

Action **CONTINUES**

ACTION 2203-C3.2 - MH/LB/AdJ to propose and agree new revenue share agreement

Action **CONTINUES**

ACTION 2205-C3.1 - All to propose Merch ideas to LB before the AGM

SS to examine previous ideas and present proposals to next meeting

ACTION 2205-C3.2 - SS to examine previous Merch ideas

LB has examined merch prices from other clubs, and will consider pricing in the light of those prices, plus of the desire to minimise increases.

ACTION 2205-C3.3 - LB/MH to propose new season prices

C4. Board Membership

Positions and Roles

Skills audit has been completed.

Action **CLOSED** (Action 2201-C4.1)

Co-Option

Nothing to report

Development of Trust Capabilities

Action **CONTINUES**

ACTION 2201-C6.1 - TS/SP/GW/LS to arrange a Trust Board strategy day (to be soon after the AGM, and to involve retiring Board members)

We will update the Trust development slide pack in the light of the results of the strategy day and the skills audit.

Action **CONTINUES**

ACTION 2109-7.5.1 - PM, TS and Adj will advance Trust development slide pack

LS arranged a social event.

Action **CLOSED** (Action 2203-F1.3)

C5. DHFC Operations

Report on Club Board Meetings

There has not been a Club Board meeting since the last Trust Board meeting.

Issues for Next Club Board Meeting

Nothing to report.

C6. Community sub-group

Action **CONTINUES**

ACTION 2205-C6.1 - LS to promote volunteering inc for pre-season matches

SS reported on a survey conducted among trust members and season ticket holders about EDI, and reported on the results.

ACTION 2206-C6.1 - SS/SP will produce a full analysis of the EDI survey along with recommended responses

D. OTHER PERIODICAL TOPICS

None this month.

E. ACTIONS FROM PREVIOUS MONTHS' MINUTES (where not covered elsewhere)

Action **CONTINUES**.

ACTION 2109-9.3.3 - PM to ensure that sustainability is examined post-COVID

Action **CONTINUES**

ACTION 2111-D4.2 - PM to arrange Objectives awayday post-COVID

F. ANY OTHER BUSINESS AND DATE OF NEXT MEETING

Any Other Business

TS thanked the members of the Board for their commitment, this being the last meeting of the current Board.

SS has set up new email addresses. Further aliases are possible.

Date of Next Meeting: Thursday 21st July 2022 at 19:30

(The above date is for the first meeting of the new Board to be formed after the election.)

Meeting closed at 21:25
